



Central Texas Metal Roofing Supply Co., Inc.

Austin – Headquarters / Sales Office

(512) 452-1515 (800) 428-7412

Fax (512) 833-7499

Job Data Information

All applicable information must be completed, signed, and returned to CTMRS before production may begin.

Customer Number		Order Number	
Customer Name		Customer PO	
Roofing System	Color	Number of Squares	
Roofing Contractor	Company		Address / City / State / Zip
	Name	Phone	Fax
	Are you a subcontractor of a subcontractor?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
	Are you going to install the material on this job?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
	Do you have a contract that covers installation of the material?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
General Contractor	Company		Address / City / State / Zip
	Name	Phone	Fax
Job Site	Job Name		Address / City / State / Zip
	County	Phone	Fax
Property Owner	Owner name		Address / City / State / Zip
	County	Phone	Fax
Bonding Agency	Agency Name		Address / City / State / Zip
	Bond Number	Phone	Fax
	Please provide a copy of the payment bond with completed form.		
Type of Job	<input type="checkbox"/> Federal <input type="checkbox"/> Public <input type="checkbox"/> Residential <input type="checkbox"/> Other		If Other, please describe
Job Tax Exempt?	<input type="checkbox"/> YES <input type="checkbox"/> NO	If tax exempt, please provide a tax exemption certificate. Tax will be adjusted upon the receipt of a valid certificate.	
Legal Description of Property			
The signature below is verification that all information shown is true and acceptable for use of filing property liens, if necessary, to secure payment of material. All applicable information must be completed, signed, and returned before production may begin. Terms and conditions of this worksheet are governed by the terms and conditions of your company's most recent, signed credit application.			
Authorized Signature		Title	Date